



**CITY OF BOUNTIFUL**  
**EMPLOYMENT APPLICATION**

ALL APPLICATIONS WILL BE RETAINED FOR SIX (6) MONTHS

As a means of accommodation to persons with disabilities that prevent them from completing this application, confidential assistance in filling out this application may be obtained by calling (801) 298-6140.

1. Select the kind of positions desired. 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

2. Name \_\_\_\_\_  
First Name Middle Name Last Name

3. Address \_\_\_\_\_  
Street City State Zip Code

4. Contact Information: \_\_\_\_\_  
Home Phone Mobile Phone Email Address

5. Professional or Trade License Certificates or Registrations:  
 \_\_\_\_\_  
Kind No. State

6. What is the lowest entrance salary you will accept for any position? \$ \_\_\_\_\_ Per Month  
*NOTE: You will not be interviewed for any position which the starting salary pay is less than you indicated.*

7. Have you ever been discharged or forced to resign from a position?  Yes  No  
*(If yes, please explain fully on a separate sheet.)*

8. Have you ever been convicted of violating any Criminal Law other than Minor Traffic Offenses?  Yes  No  
*(If yes, explain fully on a separate sheet.)*

**EDUCATION**

9. High School Graduate?  Yes  No  
 (If no, select highest year completed.)  
 1    2    3    4    5    6    7    8    9    10    11    12

Typing  
 Speed (rate) \_\_\_\_\_

| College, Business or Trade Schools Attended<br>Name and Location (City) of School |  | Amount of<br>Credits Earned  | Degree<br>(B.S., B.A., M.A.)  |
|---|--|--|---|
|   |  | Qtr. <input type="checkbox"/><br>Sem. <input type="checkbox"/><br>Hrs. _____ | Yes <input type="checkbox"/><br>No <input type="checkbox"/><br>Type |
|   |  | Qtr. <input type="checkbox"/><br>Sem. <input type="checkbox"/><br>Hrs. _____ | Yes <input type="checkbox"/><br>No <input type="checkbox"/><br>Type |

UNLESS OTHERWISE SPECIFIED IN JOB POSTING, RETURN TO  
 CITY OF BOUNTIFUL, CITY HALL, 790 SOUTH 100 EAST, BOUNTIFUL, UTAH 84010  
 Phone No. (801) 298-6142

**EQUAL OPPORTUNITY EMPLOYER**

## EXPERIENCE

10. Beginning with present or most recent experience, account for all employment during **THE LAST 10 YEARS**. If you wish to elaborate on your experience, a supplemental sheet or resume may be attached, but this section must be completed. Include military service, if applicable. Also include non-paid (volunteer type) employment.

|  |  |  |
|--|--|--|
| Firm Name _____ Full Time <input type="checkbox"/> |  | <b>LENGTH OF EMPLOYMENT</b><br>From _____ 20_____<br>To _____ 20_____<br>Hours Worked Per Week _____<br>Salary: \$ _____ per _____ |
| Address _____ Part Time <input type="checkbox"/>   |  | Job Title _____ Volunteer <input type="checkbox"/>   |
| Duties _____                                       |  |  |
|  |  |  |
| Firm Name _____ Full Time <input type="checkbox"/> |  | <b>LENGTH OF EMPLOYMENT</b><br>From _____ 20_____<br>To _____ 20_____<br>Hours Worked Per Week _____<br>Salary: \$ _____ per _____ |
| Address _____ Part Time <input type="checkbox"/>   |  | Job Title _____ Volunteer <input type="checkbox"/>   |
| Duties _____                                       |  |  |
|  |  |  |
| Firm Name _____ Full Time <input type="checkbox"/> |  | <b>LENGTH OF EMPLOYMENT</b><br>From _____ 20_____<br>To _____ 20_____<br>Hours Worked Per Week _____<br>Salary: \$ _____ per _____ |
| Address _____ Part Time <input type="checkbox"/>   |  | Job Title _____ Volunteer <input type="checkbox"/>   |
| Duties _____                                       |  |  |
|  |  |  |
| Firm Name _____ Full Time <input type="checkbox"/> |  | <b>LENGTH OF EMPLOYMENT</b><br>From _____ 20_____<br>To _____ 20_____<br>Hours Worked Per Week _____<br>Salary: \$ _____ per _____ |
| Address _____ Part Time <input type="checkbox"/>   |  | Job Title _____ Volunteer <input type="checkbox"/>   |
| Duties _____                                       |  |  |

11. Are you legally eligible for employment in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_
12. If there is any other information the applicant would like to make Bountiful City aware of, please attach it in writing to this application.
13. CERTIFICATE OF APPLICANT. (Carefully read before signing)

**I authorize investigation of all statements contained in this application, and a check of my criminal history, traffic record, previous employment and educational background. I release Bountiful City and providers of information from any liability as a result of furnishing and receiving any information in this hiring process. I understand that I will be required to submit to a pre-employment drug test as a condition of employment. I certify that all information provided by me in connection with this application is true and complete, and understand that misrepresentation or omission of facts in this application is cause for disqualification of the application and/or separation from employment.**

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Applicant